



# SRI BHARATHI

ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Kaikkurichi, Pudukkottai -622 303

[www.sbec.edu.in](http://www.sbec.edu.in)

## NAAC - AQAR DOCUMENTS



Quality Indicator Frame Work

### Criterion – 6

**Governance, Leadership and Management**

Submitted by

**IQAC**

**Internal Quality Assurance Cell**

**Sri Bharathi Engineering College for Women**



Criteria 6	Governance, Leadership and Management
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### **Key Indicator - 6.3. Faculty Empowerment Strategies**

#### **6.3.5: Institutional Performance Appraisal System for teaching and non-teaching staff**

The supporting documents pertaining to this metric 6.3.5 exceeds 6 MB data, hence the supporting document was uploaded in the Institution website. Please click the below link to download the supporting document.

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# **Self Appraisal**



# SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE & Affiliated to Anna University, Chennai, India)

Kaikkurichi, Pudukkottai - 622 303

Website: [www.sbec.edu.in](http://www.sbec.edu.in) Email: [sribharathienggcollege@gmail.com](mailto:sribharathienggcollege@gmail.com)

Academic Year: 2023-2024

## FACULTY SELF APPRAISAL FORM

(Maximum API Score, Minimum Required API: 60 required)

### A. General Information:

Name of the Faculty:	T. PRAEMISAN		
Designation:	ASSISTANT PROFESSOR		
Department:	EEE		
Qualification	M.E.		
Email ID:	effectualengineer@gmail.com		
Area of Specialization:	Energy Engineering		
Date of Appointment:	In Institution	30.07.2022	
	In Present Post		
Experience(In Years):	At Previous Institution	At Present Institution	Total
	5 Yrs 8 months	2 yrs 5 m	8 Yrs 1 month

### CATEGORY I

#### ACADEMIC PERFORMANCE INDICATORS (APIs) (65)

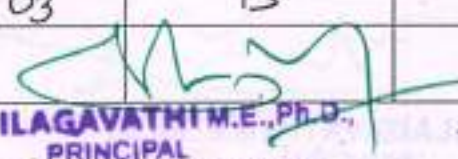
#### TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

### B. Teaching Work Load (20)

(Theory/Practical Subject : 15 Marks, Content beyond the Syllabus : 5 Marks)

Content Beyond the Syllabus (per course) : 2 marks

Content Beyond the Syllabus (more than one) : 5 marks

S. No	Class & Course	Hours of Teaching Allotted per week	Mark Allotted for Theory/Practical Subject	Content Beyond the Syllabus per course	Self Appraisal score	Verified API score	
1	EE 3405-EM-II II-EEE	04	15	02	17	17	
2	III-EEE-EE3037 PST	04	15	02	17	17	
3	IV-EEE-EE 8010 PST	04	15	02	17	17	
4	II-EEE-EE3311 EM-II Laboratory	03	15	02	17	17	
5	II-EEE-EE3411 EM-II-Laboratory	03	15	02	17	17	
6							
 <b>Dr. S. THILAGAVATHI M.E., Ph.D.</b> PRINCIPAL SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN Kaikkurichi - 622 303, Pudukkottai Dt.					Average	85/5 = 17	85/5 = 17

**C. Course File & Material/Lab Manual Completion (20)**

(For each Theory Course file (4), Theory Material (06), Lab Course File (2), Lab Manual (4)), Additional Resource (NPTEL, PARAKH, SWAYAM (04))

S. No	Class & Course	Self-appraisal Score	Verified API score
1	I-EEE - EE3405 - Electrical Machines - II	20	20
2	III-EEE - EE 3037 - Power System Transient	20	20
3	IV-EEE - EE 8010 - Powersystem Transient	20	20
4	VI-EEE - EE 3311 - Electrical Machines Laboratory - I	20	20
5	II-EEE - EE 3411 - Electrical Machines Laboratory - II	20	20
6			
Average		$100/5 = 20$	$\frac{100}{5} = 20$

**D. Student's Feedback (10):**

S. No	Class & Course	Feedback (Excellent/ Very Good/ Good/ Average / Poor)	Self-appraisal Score	Verified API score
1	I-EEE - EE3405 - EM-II	Excellent	10	10
2	III-EEE - EE 3037 - PST	Very Good	08	08
3	IV-EEE - EE 8010 - PST	Excellent	10	10
4				
5				
6				
Average			$28/3 = 9.33$	$\frac{28}{3} = 9.33$

Note: Score to be given for each subject as shown below based on grade and total score to be divided by number of subjects.

Excellent	Very Good	Good	Average	Poor
91-100	81-90	71-80	61-70	Below 60
10	8	6	4	2

  
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E. Academic Results (15):

S. No	Class & Course	Analytical	Theory	Pass Percentage	Self-appraisal Score	Verified API score
1	EE3405 - Electrical Machines - II	✓	-	100%	15	15
2	EE8010 - Power System Transient	-	✓	100%	15	15
3	EE3037 - Power System Transient	-	✓	100%	15	15
4	EE8010 - High Voltage Engineering	-	✓	83.3%	12	12
5						
Average					57/4 = 14.25	57/d = 14.25

Score to be given for each subject as per the following table and the total score to be divided by no. of subjects.

Table: Pass Percentage and marks to be given for Analytical & Theory subjects

Analytical subject	Theory subject
81%-100% - 15 Marks	91%-100% - 15 Marks
71%-80% - 12 Marks	81%-90% - 12 Marks
61%-70% - 08 Marks	71%-80% - 08 Marks
50%-60% - 05 Marks	61%-70% - 05 Marks
<40% - NIL	<60% - NIL

Score for Category I

S. No	Maximum API Score	API Score obtained	Remarks
B	20	17	17
C	20	20	20
D	10	09	09
E	15	14	14
Total		60	60

  
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**CATEGORY II: PROFESSION -RELATED CONTRIBUTION (15)**

**F. Workshops/FDPs/UHV/NPTEL/Seminar/Conferences Attended (10):**

(For each participation 2.5 points - Minimum 4)

S. No	Workshops/FDPs/UHV/NPTEL/Seminar/Conferences	No. of Days	Self-appraisal Score	Verified API Score
1	NPTEL- Principles of Electrical Machines	12 weeks	2.5	2.5
2	FDP - Entrepreneurship Development using Energy Conservation [ONLINE]	15	2.5	2.5
3	FDP - Entrepreneurship Development - Energy Conservation through Electric Vehicle	15	2.5	2.5
4	Workshop- Advanced Research Methodology	2 week	2.5	2.5
<b>Total</b>			10	10

**G: Publications (5)**

(National Journal (2 Points) /International Journal (3 Points)-Minimum one for each)

S. No	Title	Details of Publications	Self-appraisal Score	Verified API Score
1	Utilizing Automatic Power Factor Correction in industrial application	IJERT-Vol-12 Issue-01	03	03
<b>Total</b>				03

**Score for Category II**

S. No	Maximum API Score	API Score obtained	Remarks
F	10	10	10
G	5	03	03
<b>Total</b>		13	13

  
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CATEGORY III: OTHER CONTRIBUTIONS (20)

**H : Membership in Professional Bodies (Minimum 2) - 4 Marks**

S. No	Name of the Professional Bodies	Self-appraisal Score	Verified API Score
1.	ISTE	02	02
	<b>Total</b>	02	02

**I: Additional Responsibilities (16): (Yes – 2 points/ No – 0 points)**

S.No	Responsibilities	Yes/No	Self-appraisal Score	Verified API Score
1.	NAAC/NIRF/AICTE/Anna University	Y	2	2
2.	Class coordinator	Y	2	2
3.	Certificate Courses Handled	N	0	2
4.	Any Innovative techniques in Teaching and learning process	Y	2	2
5.	Internship/Placement/Industrial Visit	Y	2	2
6.	Contribution in Enhancing Laboratory Facilities	Y	2	2
7.	Contribution in Admissions	Y	2	2
8.	Extension Activities - NSS, YRC, RRC, Sports etc	N	0	0
	<b>Total</b>		12	12

**Score for Category III**

S. No	Maximum API Score	API Score obtained	Remarks
H	4	02	2
I	16	12	12
	<b>Total</b>	14	14

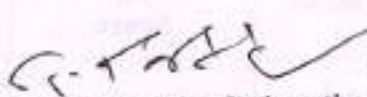
  
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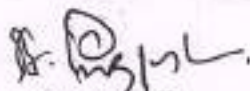


Category	Criteria	Mark Allocated	Total API Score for Assessment period 2023-2024
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	65	60
II	PROFESSION RELATED CONTRIBUTIONS	15	13
III	OTHER CONTRIBUTIONS	20	14
	<b>Total</b>	100	87

 , AP/EEE  
Signature of the Faculty with designation and date

**Recommendations from HoD**

↳ Improve the publications

  
Signature of HoD

  
Signature of the Principal

  
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Academic Year: 2023-2024

## FACULTY SELF APPRAISAL FORM

(Maximum API Score, Minimum Required API: 60 required)

### A. General Information:

Name of the Faculty:	P. Alagumathi		
Designation:	Assistant Professor		
Department:	English		
Qualification:	M.A., M.ed., M.Phil		
Email ID:	srialagumathi@gmail.com		
Area of Specialization:	English language Teaching		
Date of Appointment:	In Institution	04.10.2010	
	In Present Post	04.10.2010	
Experience(In Years):	At Previous Institution	At Present Institution	Total
	-	14 yrs	14 yrs

### CATEGORY I

#### ACADEMIC PERFORMANCE INDICATORS (APIs) (65)


#### TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

#### B. Teaching Work Load (20)

(Theory/Practical Subject : 15 Marks, Content beyond the Syllabus : 5 Marks)

Content Beyond the Syllabus (per course) : 2 marks

Content Beyond the Syllabus (more than one) : 5 marks

S. No	Class & Course	Hours of Teaching Allotted per week	Mark Allotted for Theory/Practical Subject	Content Beyond the Syllabus per course	Self Appraisal score	Verified API score	
1	HS3152- Professional English-I	08	15	05	20	20	
2	GE3272- communication lab	06	15	05	20	20	
3	HS3252- Professional English II	04	15	05	20	20	
4	GE3172- English laboratory	06	15	05	20	20	
5							
6							
 <b>Dr. S. THILAGAVATHI M.E., Ph.D.</b> PRINCIPAL SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN Kaikkurichi - 622 303, Pudukkottai Dist					Average	20.80 = 20	20

**C. Course File & Material/Lab Manual Completion (20)**

(For each Theory Course file (4), Theory Material (06), Lab Course File (2), Lab Manual (4)), Additional Resource (NPTEL, PARAKH, SWAYAM (04))

S. No	Class & Course	Self-appraisal Score	Verified API score
1	HS3152 - Professional English - I I, IT, ECE, CIVIL, EEE	16	16
2	GE3272 - Communication Laboratory I, IT, ECE, CIVIL, EEE	16	16
3	HS3252 - Professional English - II I, IT, ECE, CIVIL, EEE	16	16
4	GE3172 - English Laboratory I, IT, CIVIL, ECE, EEE	16	16
5	Soft Skills - IV ECE, CIVIL, EEE		
6			
Average		$\frac{64}{4} = 16$	16

**D. Student's Feedback (10):**

S. No	Class & Course	Feedback (Excellent/Very Good/Good/Average/Poor)	Self-appraisal Score	Verified API score
1	HS3152 - Professional English I, I, IT, CIVIL, EEE	Excellent	10	10
2	GE3272 - Communication Laboratory, I, CIVIL, EEE	Excellent	10	10
3	HS3152 - Professional English - II, CIVIL, EEE	Excellent	10	10
4	GE3172 - English Laboratory - I, CIVIL, EEE	Excellent	10	10
5	Soft Skills IV CIVIL, EEE			
6				
Average			$\frac{40}{4} = 10$	10

Note: Score to be given for each subject as shown below based on grade and total score to be divided by number of subjects.

Excellent	Very Good	Good	Average	Poor
91-100	81-90	71-80	61-70	Below 60
10	8	6	4	2

  
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E. Academic Results (15):

S. No	Class & Course	Analytical	Theory	Pass Percentage	Self-appraisal Score	Verified API score
1	HS3152 - Professional English - I, IT, Civil, EEE		✓	81.42	12	12
2	GE3272 - Communication Laboratory, IT, Civil, EEE	✓	✓	100%	15	15
3	HS3252 - Professional English II - IT, Civil, EEE		✓	72.46	08	08
4	GE3172 - English Laboratory		✓	100%	15	15
5	SOFT SKILLS - IV Civil, EEE		✓			
Average					$\frac{50}{4} = 12.5$	12.5

Score to be given for each subject as per the following table and the total score to be divided by no. of subjects.

Table: Pass Percentage and marks to be given for Analytical & Theory subjects

Analytical subject	Theory subject
81%-100% - 15 Marks	91%-100%- 15 Marks
71%-80% - 12 Marks	81%-90%- 12 Marks
61%-70% - 08 Marks	71%-80%- 08 Marks
50%-60%- 05 Marks	61%-70%- 05 Marks
<40% - NIL	<60% - NIL

Score for Category I

S. No	Maximum API Score	API Score obtained	Remarks
B	20	20	-
C	20	16	-
D	10	10	-
E	15	12.5	-
Total		$\frac{58.5}{4} = 14.5$	-

  
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**CATEGORY II: PROFESSION –RELATED CONTRIBUTION (15)**

**F. Workshops/FDPs/UHV/NPTEL/Seminar/Conferences Attended (10):**

(For each participation 2.5 points - Minimum 4)

S. No	Workshops/FDPs/UHV/NPTEL/Seminar/Conferences	No. of Days	Self-appraisal Score	Verified API Score
1	Faculty development program on English language skills for employability	02	2.5	2.5
2				
3				
4				
<b>Total</b>			<b>2.5</b>	<b>2.5</b>

**G: Publications (5)**

(National Journal (2 Points) /International Journal (3 Points)-Minimum one for each)

S. No	Title	Details of Publications	Self-appraisal Score	Verified API Score
	Implementation of Industrial wireless sensor Network	IJERT	3	3
<b>Total</b>			<b>3</b>	<b>3</b>

**Score for Category II**

S. No	Maximum API Score	API Score obtained	Remarks
F	10	2.5	-
G	5	3	-
<b>Total</b>		<b>5.5</b>	-

  
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CATEGORY III: OTHER CONTRIBUTIONS (20)

H : Membership in Professional Bodies (Minimum 2) - 4 Marks

S. No	Name of the Professional Bodies	Self-appraisal Score	Verified API Score
	<b>Total</b>		

I: Additional Responsibilities (16): (Yes – 2 points/ No – 0 points)

S.No	Responsibilities	Yes/No	Self-appraisal Score	Verified API Score
1.	NAAC/NIRF/AICTE/Anna University	YES	2	2
2.	Class coordinator	YES	2	2
3.	Certificate Courses Handled	NO	0	0
4.	Any Innovative techniques in Teaching and learning process	YES	2	2
5.	Internship/Placement/Industrial Visit	YES	2	2
6.	Contribution in Enhancing Laboratory Facilities	YES	2	2
7.	Contribution in Admissions	YES	2	2
8.	Extension Activities - NSS, YRC, RRC, Sports etc	YES	2	2
	<b>Total</b>		14	14

Score for Category III

S. No	Maximum API Score	API Score obtained	Remarks
H	4	-	-
I	16	14	-
	<b>Total</b>	14	-

  
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Category	Criteria	Mark Allocated	Total API Score for Assessment period 2023-2024
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	65	58.5
II	PROFESSION RELATED CONTRIBUTIONS	15	5.5
III	OTHER CONTRIBUTIONS	20	14
	<b>Total</b>	100	78

*P. Deyne*  
Signature of the Faculty with designation and date

**Recommendations from HoD**

Recommended to attend fdp's, workshop and to publish more papers.

*R. Sath*  
Signature of HoD

*[Signature]*  
Signature of the Principal

*[Signature]*  
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Website: [www.sbec.edu.in](http://www.sbec.edu.in) Email: [sribharathienggcollege@gmail.com](mailto:sribharathienggcollege@gmail.com)

Academic Year: 23-24

## FACULTY SELF APPRAISAL FORM

(Maximum API Score, Minimum Required API: 60 required)

### A. General Information:

Name of the Faculty:	R. DIVYA		
Designation:	Assistant Professor		
Department:	Mathematics		
Qualification	M.Sc, M.Phil.,		
Email ID:	rdivya2610@gmail.com		
Area of Specialization:	Integral Calculus		
Date of Appointment:	In Institution		
	In Present Post		10.07.2019
Experience(In Years):	At Previous Institution	At Present Institution	Total
	9 months	5 years	5 yrs 9 mos

### CATEGORY I

#### ACADEMIC PERFORMANCE INDICATORS (APIs) (65)

#### TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

### B. Teaching Work Load (20)

(Theory/Practical Subject : 15 Marks, Content beyond the Syllabus : 5 Marks)

Content Beyond the Syllabus (per course) : 2 marks

Content Beyond the Syllabus (more than one) : 5 marks

S. No	Class & Course	Hours of Teaching Allotted per week	Mark Allotted for Theory/Practical Subject	Content Beyond the Syllabus per course	Self Appraisal score	Verified API score	
1	I - CSE & Statistics and numerical method	5	15	2	17	17	
2	I - IT & Matrices and calculus	5	15	2	17	17	
3	II - ECE & Random Processes and Linear Algebra	5	15	2	17	17	
4							
5							
6							
					Average	$\frac{51}{3} = 17$	17

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### C. Course File & Material/Lab Manual Completion (20)

(For each Theory Course file (4), Theory Material (06), Lab Course File (2), Lab Manual (4)), Additional Resource (NPTEL, PARAKH, SWAYAM (04)))

S. No	Class & Course	Self-appraisal Score	Verified API score
1	I-CSE & Statistics and Numerical methods	20	20
2	I-IT & matrices and Calculus	20	20
3	II-ECE & Random Processes and Linear Algebra	20	20
4			
5			
6			
Average		$\frac{60}{3} = 20$	20

### D. Student's Feedback (10):

S. No	Class & Course	Feedback (Excellent/Very Good/Good/Average/Poor)	Self-appraisal Score	Verified API score
1	I-CSE & Statistics and numerical methods	Excellent	10	10
2	I-IT & matrices and Calculus	Excellent	10	10
3	II-ECE & Random Processes and Linear Algebra	Excellent	10	10
4				
5				
6				
Average			$\frac{30}{3} = 10$	10

Note: Score to be given for each subject as shown below based on grade and total score to be divided by number of subjects.

Excellent	Very Good	Good	Average	Poor
91-100	81-90	71-80	61-70	Below 60
10	8	6	4	2

  
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E. Academic Results (15):

S. No	Class & Course	Analytical	Theory	Pass Percentage	Self-appraisal Score	Verified API score
1	I-CSE & Statistics and Numerical methods	✓	-	59.38	5	5
2	I-IT & Matrices and Calculus	✓	-	63.16	8	8
3	II-ECE & Random Processes and LA	✓	-	61.13	8	8
4						
5						
Average					$\frac{21}{3} = 7$	7

Score to be given for each subject as per the following table and the total score to be divided by no. of subjects.

Table: Pass Percentage and marks to be given for Analytical & Theory subjects

Analytical subject	Theory subject
81%-100% - 15 Marks	91%-100%- 15 Marks
71%-80% - 12 Marks	81%-90%- 12 Marks
61%-70% - 08 Marks	71%-80%- 08 Marks
50%-60%- 05 Marks	61%-70%- 05 Marks
<40% - NIL	<60% - NIL

Score for Category I

S. No	Maximum API Score	API Score obtained	Remarks
B	20	17	17 -
C	20	20	20 -
D	10	10	10 -
E	15	07	7
Total		54	

  
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**CATEGORY II: PROFESSION –RELATED CONTRIBUTION (15)**

**F. Workshops/FDPs/UHV/NPTEL/Seminar/Conferences Attended (10):**

(For each participation 2.5 points - Minimum 4)

S. No	Workshops/FDPs/UHV/NPTEL/Seminar/Conferences	No. of Days	Self-appraisal Score	Verified API Score
1	Evolving Applications of IOT: Theoretical and Practical approach	5	2.5	2.5
2				
3				
4				
<b>Total</b>			2.5	2.5

**G: Publications (5)**

(National Journal (2 Points) /International Journal (3 Points)-Minimum one for each)

S. No	Title	Details of Publications	Self-appraisal Score	Verified API Score
			-	-
<b>Total</b>				-

**Score for Category II**

S. No	Maximum API Score	API Score obtained	Remarks
F	10	2.5	-
G	5	-	-
<b>Total</b>		2.5	

  
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CATEGORY III: OTHER CONTRIBUTIONS (20)

**H : Membership in Professional Bodies (Minimum 2) - 4 Marks**

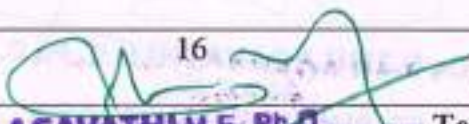
S. No	Name of the Professional Bodies	Self-appraisal Score	Verified API Score
	-	-	-
	<b>Total</b>	-	-

**I: Additional Responsibilities (16): (Yes – 2 points/ No – 0 points)**

S.No	Responsibilities	Yes/No	Self-appraisal Score	Verified API Score
1.	NAAC/NIRF/AICTE/Anna University	Y	2	2
2.	Class coordinator	N	0	0
3.	Certificate Courses Handled	N	0	0
4.	Any Innovative techniques in Teaching and learning process	Y	2	2
5.	Internship/Placement/Industrial Visit	Y	2	2
6.	Contribution in Enhancing Laboratory Facilities	N	0	0
7.	Contribution in Admissions	Y	2	2
8.	Extension Activities - NSS, YRC, RRC, Sports etc	Y	2	2
	<b>Total</b>		10	10

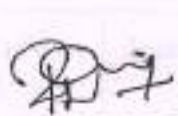
**Score for Category III**

S. No	Maximum API Score	API Score obtained	Remarks
H	4	-	-
I	16	10	-
	<b>Total</b>	10	

  
**Dr. S. THILAGAVATHI M.E., Ph.D.**  
 PRINCIPAL

**SRI BHARATHI ENGINEERING  
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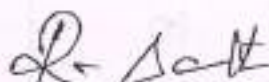
Category	Criteria	Mark Allocated	Total API Score for Assessment period 2023- 20 24
I	TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES	65	54
II	PROFESSION RELATED CONTRIBUTIONS	15	2.5
III	OTHER CONTRIBUTIONS	20	10
	<b>Total</b>	100	66.5

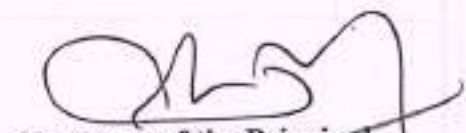
 [R. DIVYA, AP/Maths]

Signature of the Faculty with designation and date

**Recommendations from HoD**

Recommended to attend FDP, UHV's  
Publish more papers

  
Signature of HoD

  
Signature of the Principal

  
**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
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# SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi, & Affiliated to Anna University Chennai)


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**KAIKKURICHI, PUDUKKOTTAI-622 303**



## Non Teaching Staff-Self Appraisal

Academic year : 2023 - 2024				
S.NO	DETAILS OF FACULTY			
1.	Name	ROSHINI .C		
2.	Date of Joining	07.06.2023		
3.	Designation & Department	TECHNICAL ASSISTANT & ECE		
4.	Qualification	B.E		
5.	Details of current responsibilities	TECHNICAL ASSISTANT , ECE		
6.	Previous experience	Nil		
7.	Higher Studies If any	No		
Appraisal category	Excellent	Good	Satisfactory	Poor
	10	8	5	1
<b>1.PROFESSIONAL COMPETENCE</b>				
Knowledge of rules, regulation and procedure	10			
Ability and willingness to take up additional load in times of exigencies		8		
Ability to learn new duties	10			
Response to instructions and guidance	10			
TOTAL	38/40			
<b>2.QUALITY OF WORK</b>				
Appraisal category	Excellent	Good	Satisfactory	Poor
	10	8	5	1
Ability to maintain Files/Records	10			
Accuracy & Speed of work		8		
Neatness & Tidiness of work		8		
Completion of work on schedule		8		
Execution of work with team spirit	10			
TOTAL	44/50			

  
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3.PERSONAL CHARACTERISTICS				
	Excellent	Good	Satisfactory	Poor
	5	4	3	1
Regularity & Punctuality	5			
Interaction with colleagues & students	5			
TOTAL	10/10			

Category	Mark Allocated	Mark Obtained
1. PROFESSIONAL COMPETENCE	40	38
2. QUALITY OF WORK	50	44
3. PERSONAL CHARACTERISTICS	10	10
<b>GRAND TOTAL</b>		<b>92/100</b>

*C.R.*

Signature of the staff with designation and date

[C.ROSHINI]

Recommendations from HoD / High Authority

Recommended to apply higher studies.

*[Signature]*

Signature of HoD/High Authority

*[Signature]*

Signature of the Principal

PRINCIPAL  
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KAIKKURCHI - 622 303,  
PUDUKKOTTAI DISTRICT

*[Signature]*

Dr. S. THILAGAVATHI M.E., Ph.D.,  
PRINCIPAL

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## Non Teaching Staff-Self Appraisal

Academic year : 2023 - 2024					
S.NO	DETAILS OF FACULTY				
1.	Name	R. PANDI HUMAR			
2.	Date of Joining	4-01-2021			
3.	Designation & Department	SYSTEM ADMIN / CSE			
4.	Qualification	ME			
5.	Details of current responsibilities	SYSTEM ADMIN			
6.	Previous experience	-			
7.	Higher Studies If any	-			
Appraisal category		Excellent	Good	Satisfactory	Poor
		10	8	5	1
<b>1. PROFESSIONAL COMPETENCE</b>					
Knowledge of rules, regulation and procedure			8		
Ability and willingness to take up additional load in times of exigencies		10			
Ability to learn new duties		10			
Response to instructions and guidance			8		
TOTAL		36 / 40			
<b>2. QUALITY OF WORK</b>					
Appraisal category		Excellent	Good	Satisfactory	Poor
		10	8	5	1
Ability to maintain Files/Records			8		
Accuracy & Speed of work			8		
Neatness & Tidiness of work			8		
Completion of work on schedule			8		
Execution of work with team spirit			8		
TOTAL		40 / 50			

Dr. S. THILAGAVATHI M.E., Ph.D.

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3.PERSONAL CHARACTERISTICS				
	Excellent	Good	Satisfactory	Poor
	5	4	3	1
Regularity & Punctuality	5			
Interaction with colleagues & students	5			
TOTAL	10 /10			

Category	Mark Allocated	Mark Obtained
1.PROFESSIONAL COMPETENCE	40	36
2.QUALITY OF WORK	50	40
3.PERSONAL CHARACTERISTICS	10	10
<b>GRAND TOTAL</b>		<b>86 /100</b>

*[Handwritten Signature]*

Signature of the staff with designation and date

**Recommendations from HoD / High Authority**

*Improve the completion of work on schedule*

*[Handwritten Signature]*  
Signature of HoD/High Authority

*[Handwritten Signature]*  
Signature of the Principal  
**PRINCIPAL**  
SRI BHARATHI ENGINEERING  
COLLEGE FOR WOMEN  
KAIKKURICHI - 622 303,  
PUDUKKOTTAI Dt.

*[Handwritten Signature]*  
**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
PRINCIPAL  
SRI BHARATHI ENGINEERING  
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# **Consolidated Report**



# SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)

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**KAIKKURICHI, PUDUKKOTTAI-622 303**

## CONSOLIDATED REPORT FOR SELF APPRAISAL

ACEDAMIC YEAR 2023 – 2024

S.No	Staff Name	Department	Self Appraisal Score
<b>Self Appraisal Score / 61 – 70</b>			
1.	Ms.R.Priya	CIVIL	61
2.	Ms.P.Dennis Flora		64
3.	Mr.K.Veeraselvam		69
4.	Ms.R.Divya	MATHS	66
5.	Ms.T.Renugadevi	PHYSICS	66
6.	Ms.T.Annalakshmi	CHEMISTRY	67
<b>Self Appraisal Score / 71-80</b>			
1.	Ms.Mahizhini Raci	CIVIL	71
2.	Ms.P.Bowrnla	EEE	76
3.	Mr.C.Santhosh Kannan		72
4.	Ms.S.Jayapratha		74
5.	Ms.K.Priyanka	CSE	71
6.	Ms.EL.Thanga Uma		77
7.	Ms.S.Lavanya Prabha		74
8.	Mr.S.Venkatachalam		77
9.	Ms.R.Rajeshwari	MATHS	73
10.	Mrs.R.Usha		71
11.	Ms. R.Saratha	PHYSICS	76
12.	Mr.S.Ramesh raja	ENGLISH	77
13.	Ms.P.Alagumathi		78
14.	Mr .R.Subramaniyan		GENERAL ENGINEERING
<b>Self Appraisal Score / 81-100</b>			
15.	Ms.R.Padmarani	CIVIL	85
16.	Ms.R.Yogeshwari	ECE	90
17.	Ms.M.Sathya		84
18.	Ms.V.Nithya Poorani		84
19.	Mr.B.Reuben		88

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20.	Mrs.G.Gopperumdevi	EEE	86
21.	Mrs.S.Saranya		87
22.	Ms.K.A.Muthulakshmi		83
23.	Dr.B.Prakash Ayyappan		97
24.	Mr.T.Parthiban		87
25.	Ms.M.Barkavi	CSE	89
26.	Mrs.G.Sugapriya		87
27.	Mrs.R.Meena		88



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**KAIKKURICHI - 622 303.**  
**PUDUKKOTTAI DISTRICT**



**Dr. S.THILAGAVATHI M.E., Ph.D.,**  
**PRINCIPAL**  
**SRI BHARATHI ENGINEERING**  
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**Kaikkurchi - 622 303, Pudukkottai Dt.**

# **Action Taken Report**



**SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN**  
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**KAIKKURICHI, PUDUKKOTTAI, 622303**

**CIRCULAR**

Date :20.11.2024

In order to improve the quality initiatives, Self Appraisal forms were collected from our Staff members and analyzed for the Academic year 2023-2024. In this connection the management, Principal and HoD of their respective Department commend the consolidated performance of the staff members.

**List of Faculty Members Receiving Appreciation Certificate with Cash Award**

S.No	Staff Name	Department	Designation
1.	Ms.R.Padmarani	CIVIL	Assistant Professor
2.	Ms.R.Yogeshwari	ECE	Assistant Professor
3.	Ms.M.Sathya		Assistant Professor
4.	Ms.V.Nithya Poorani		Assistant Professor
5.	Mr.B.Reuben		Assistant Professor
6.	Mrs.G.Gopperumdevi		Assistant Professor
7.	Mrs.S.Saranya		Assistant Professor
8.	Ms.K.A.Muthulakshmi		EEE
9.	Dr.B.Prakash Ayyappan	Assistant Professor	
10.	Mr.T.Parthiban	Assistant Professor	
11.	Ms.M.Barkavi	Assistant Professor	
12.	Mrs.G.Sugapriya	CSE	Assistant Professor
13.	Mrs.R.Meena		Assistant Professor

In this regard the above faculty members are requested to receive the appreciation letter and cash award on 22.11.2024 from the Principal's office to motivate and encourage them for their overall performance.

  
**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
PRINCIPAL  
SRI BHARATHI ENGINEERING  
COLLEGE FOR WOMEN  
Kaikkurichi - 622 303, Pudukkottai Dt.

**List of Faculty Members Receiving Appreciation Certificate**

S.NO	Staff Name	Department	Designation
1.	Ms.Mahizhini Raci	CIVIL	Assistant Professor
2.	Ms.P.Bowrnila	EEE	Assistant Professor
3.	Mr.C.Santhosh Kannan	EEE	Assistant Professor
4.	Ms.S.Jayapratha	CSE	Assistant Professor
5.	Ms.K.Priyanka	CSE	Assistant Professor
6.	Ms.EL.Thanga Uma	CSE	Assistant Professor
7.	Ms.S.Lavanya Prabha	CSE	Assistant Professor
8.	Mr.S.Venkatachalam	CSE	Assistant Professor
9.	Ms.R.Rajeshwari	MATHS	Assistant Professor
10.	Mrs.R.Usha	MATHS	Assistant Professor
11.	Ms. R.Saratha	PHYSICS	Assistant Professor
12.	Mr.S.Ramesh raja	ENGLISH	Assistant Professor
13.	Ms.P.Alagumathi	ENGLISH	Assistant Professor
14.	Mr .R.Subramaniyan	GENERAL ENGINEERING	Assistant Professor

In this regard the above Faculty members are requested to receive the appreciation letter on 22.11.2024 from the Principal's office to motivate and encourage them for their overall performance.

  
**PRINCIPAL**

**PRINCIPAL  
SRI BHARATHI ENGINEERING  
COLLEGE FOR WOMEN  
KAIKKURICHI - 622 303.  
PUDUKKOTTAI DISTRICT**

Cc :

- IQAC Co-ordinator
- All HoDs
- All Faculty Members
- Principal's Office
- Office File

  
**Dr. S.THILAGAVATHI M.E., Ph.D.**  
**PRINCIPAL**  
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# SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

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**KAIKKURICHI, PUDUKKOTTAI, 622303**

## APPRECIATION LETTER

Date : 22.11.2024

From

The Principal  
Sri Bharathi Engineering College for Women  
Kaikkurichi  
Pudukkottai

To

Ms. Mahizhini Raci  
Assistant Professor,  
Department of Civil Engineering,  
Sri Bharathi Engineering College for Women,  
Kaikkurichi,  
Pudukkottai - 622301.

Madam,

I express my heartfelt appreciation for your exceptional dedication and outstanding contributions to our institution. I am impressed by the remarkable performance and unwavering commitments and I believe, it is essential to acknowledge your efforts.

In recognition of your hard work and dedication, I would like to extend my heartfelt gratitude and appreciation for your exceptional contributions to our institution. Once again I congratulate you for your good performance.

With Best Wishes,

**Dr. S. THILAGAVATHI M.B., Ph.D.,**  
PRINCIPAL  
SRI BHARATHI ENGINEERING  
COLLEGE FOR WOMEN  
Kaikkurichi - 622 303, Pudukkottai Dt.

**PRINCIPAL**  
PRINCIPAL 22/11/24  
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## APPRECIATION LETTER

Date : 22.11.2024

From

The Principal  
Sri Bharathi Engineering College for Women  
Kaikkurichi  
Pudukkottai

To

Mrs.R.Yogeshwari,  
Associate Professor,  
Department of Electronics and Communication Engineering,  
Sri Bharathi Engineering College for Women,  
Kaikkurichi,  
Pudukkottai - 622301.

Madam,

I express my heartfelt appreciation for your exceptional dedication and outstanding contributions to our institution. I am impressed by the remarkable performance and unwavering commitments and I believe, it is essential to acknowledge your efforts.

In recognition of your hard work and dedication, I would like to extend my heartfelt gratitude and appreciation for your exceptional contributions to our institution. Once again I congratulate you for your good performance.

With Best Wishes,

**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
PRINCIPAL  
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Kaikkurichi - 622 303, Pudukkottai Dt.

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## APPRECIATION LETTER

Date : 22.11.2024

From

The Principal  
Sri Bharathi Engineering College for Women  
Kaikkurichi  
Pudukkottai

To

Mrs.R.Usha,  
Assistant Professor,  
Department of Mathematics,  
Sri Bharathi Engineering College for Women,  
Kaikkurichi,  
Pudukkottai - 622301.


Madam,

I express my heartfelt appreciation for your exceptional dedication and outstanding contributions to our institution. I impressed by the remarkable performance and unwavering commitments and I believe, it is essential to acknowledge your efforts.

In recognition of your hard work and dedication, I would like to extend my heartfelt gratitude and appreciation for your exceptional contributions to our institution. Once again I congratulate for your good performance.

With Best Wishes,

  
**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
PRINCIPAL  
SRI BHARATHI ENGINEERING  
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Kaikkurichi - 622 303, Pudukkottai Dt.

  
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**KAIKKURICHI, PUDUKKOTTAI, 622303**

## Circular

Date : 20.11.2024


In order to improve the quality initiatives, Self Appraisal forms were collected from our Staff members and analyzed for the Academic year 2023-2024. In this connection the following Faculty members were identified for scoring less percentage and they are called for counseling to analyze their overall performance.

### List of Faculty Members Called for Counseling

S.NO	STAFF NAME	DEPARTMENT	DESIGNATION
1.	Ms.R.Priya	CIVIL	Associate Professor
2.	Ms.P.Dennis Flora	CIVIL	Assistant Professor
3.	Mr.K.Veeraselvam	CIVIL	Assistant Professor
4.	Ms.R.Divya	MATHS	Assistant Professor
5.	Ms.T.Renugadevi	PHYSICS	Assistant Professor
6.	Ms.T.Annalakshmi	CHEMISTRY	Assistant Professor

The counseling call letter from the Principal's office will be delivered to the above Faculty members to motivate them to enhance and achieve their overall excellence. The above mentioned Faculty members are informed to attend the counseling meeting with concerned HoD in the principal's office on 25.11.2024.

  
**Dr. S.THILAGAVATHI M.E., Ph.D.,**  
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**KAIKKURICHI, PUDUKKOTTAI, 622303**

## COUNSELING LETTER

Date : 21.11.2024

From

The Principal  
Sri Bharathi Engineering College for Women  
Kaikkurichi  
Pudukkottai

To

Mrs.P.Dennis Flora,  
Assistant Professor,  
Department of Civil Engineering,  
Sri Bharathi engineering College for Women,  
Kaikkurichi,  
Pudukkottai – 622301.

Madam,

I am writing to address a matter of serious concern that has come to our attention regarding your overall performance as a faculty member. It is the collective responsibility of every faculty member to ensure that we offer the best possible education to our students.

Upon reviewing your performance in various areas, we have identified several areas that have consistently fallen below the expected standards. These areas encompass your academic results, research productivity, limited involvement in professional activities and minimal participation in workshops, seminar etc.

In this connection you are informed to attend the counseling meeting with your HoD on 25.11.2024, in the principal's office.

**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
PRINCIPAL  
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Kaikkurichi - 622 303, Pudukkottai Dt.

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**KAIKKURICHI, PUDUKKOTTAI, 622303**

## COUNSELING LETTER

Date : 21.11.2024

From

The Principal  
Sri Bharathi Engineering College for Women  
Kaikkurichi  
Pudukkottai

To

Mrs.T.Renugadevi  
Assistant Professor,  
Department of Physics,  
Sri Bharathi engineering College for Women,  
Kaikkurichi,  
Pudukkottai – 622301.


Madam,

I am writing to address a matter of serious concern that has come to our attention regarding your overall performance as a faculty member. It is the collective responsibility of every faculty member to ensure that we offer the best possible education to our students.

Upon reviewing your performance in various areas, we have identified several areas that have consistently fallen below the expected standards. These areas encompass your academic results, research productivity, limited involvement in professional activities and minimal participation in workshops, seminar etc.

In this connection you are informed to attend the counseling meeting with your HoD on 25.11.2024, in the principal's office.

  
**Dr. S. THILAGAVATHI M.E., Ph.D.,**  
PRINCIPAL  
SRI BHARATHI ENGINEERING  
COLLEGE FOR WOMEN  
Kaikkurichi - 622 303, Pudukkottai Dt.

  
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PUDUKKOTTAI Dt.



# SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)  
Pudukkottai - Aranthangi Road,  
Kaikkurichi, Pudukkottai - 622 303.

## SELF APPRAISAL FOR TEACHING STAFF Date : 25/11/24

### ACTION TAKEN REPORT

In order to improve the quality initiatives, Self Appraisal forms were collected from our Staff members and analyzed for the Academic year 2023-2024.

The following Faculty members received appreciation letter with cash award from the Principal's office to encourage and motivate them for their overall performance.

#### List of Faculty Members Received Appreciation Certificate with Cash Award

S.No	Staff Name	Department	Designation
1.	Ms.R.Padmarani	CIVIL	Assistant Professor
2.	Ms.R.Yogeshwari	ECE	Assistant Professor
3.	Ms.M.Sathya		Assistant Professor
4.	Ms.V.Nithya Poorani		Assistant Professor
5.	Mr.B.Reuben		Assistant Professor
6.	Mrs.G.Gopperumdevi		Assistant Professor
7.	Mrs.S.Saranya		Assistant Professor
8.	Ms.K.A.Muthulakshmi		EEE
9.	Dr.B.Prakash Ayyappan	Assistant Professor	
10.	Mr.T.Parthiban	Assistant Professor	
11.	Ms.M.Barkavi	Assistant Professor	
12.	Mrs.G.Sugapriya	CSE	Assistant Professor
13.	Mrs.R.Meena		Assistant Professor

The following Faculty members received appreciation letter from the Principal's office to encourage and motivate them for their overall performance.

**List of Faculty Members Received Appreciation Certificate**

S.NO	Staff Name	Department	Designation
1.	Ms.Mahizhini Raci	CIVIL	Assistant Professor
2.	Ms.P.Bowrnala	EEE	Assistant Professor
3.	Mr.C.Santhosh Kannan	EEE	Assistant Professor
4.	Ms.S.Jayapratha	CSE	Assistant Professor
5.	Ms.K.Priyanka	CSE	Assistant Professor
6.	Ms.EL.Thanga Uma	CSE	Assistant Professor
7.	Ms.S.Lavanya Prabha	CSE	Assistant Professor
8.	Mr.S.Venkatachalam	CSE	Assistant Professor
9.	Ms.R.Rajeshwari	MATHS	Assistant Professor
10.	Mrs.R.Usha	MATHS	Assistant Professor
11.	Ms. R.Saratha	PHYSICS	Assistant Professor
12.	Mr.S.Ramesh raja	ENGLISH	Assistant Professor
13.	Ms.P.Alagumathi	ENGLISH	Assistant Professor
14.	Mr .R.Subramaniyan	GENERAL ENGINEERING	Assistant Professor


  
**Dr. S.THILAGAVATHI M.E., Ph.D.,**  
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 SRI BHARATHI ENGINEERING  
 COLLEGE FOR WOMEN  
 Kaikkurchi - 622 303, Pudukkottai Dt.

The following Faculty members called for the counseling with concern HoD in the Principal's office to encourage and motivate them to enhance their performance.

**List of Faculty members attended Counseling Meeting**

S.NO	STAFF NAME	DEPARTMENT	DESIGNATION
1.	Ms.R.Priya	CIVIL	Associate Professor
2.	Ms.P.Dennis Flora	CIVIL	Assistant Professor
3.	Mr.K.Veeraselvam	CIVIL	Assistant Professor
4.	Ms.R.Divya	MATHS	Assistant Professor
5.	Ms.T.Renugadevi	PHYSICS	Assistant Professor
6.	Ms.T.Annalakshmi	CHEMISTRY	Assistant Professor

  
IQAC CO-ORDINATOR

  
PRINCIPAL  
PRINCIPAL  
SRI BHARATHI ENGINEERING  
COLLEGE FOR WOMEN  
KAIKKURICHI - 622 303,  
PUDUKKOTTAI DISTRICT

  
Dr. S. THILAGAVATHI M.E., Ph.D.  
PRINCIPAL  
SRI BHARATHI ENGINEERING  
COLLEGE FOR WOMEN  
Kaikkurchi - 622 303, Pudukkottai Dt.





# SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai)  
Accredited with "A" Grade by NAAC



**KAIKKURICHI, PUDUKKOTTAI, 622303**

## CIRCULAR

Date :20.11.2024

In order to improve the quality initiatives, Self Appraisal forms were collected from our Staff members and analyzed for the Academic year 2023-2024. In this connection the management, Principal and HoD of their respective Department commend the consolidated performance of the staff members.

### List of Faculty Members Receiving Appreciation Certificate with Cash Award

S.No	Staff Name	Department	Designation
1.	Ms.R.Padmarani	CIVIL	Assistant Professor
2.	Ms.R.Yogeshwari	ECE	Assistant Professor
3.	Ms.M.Sathya		Assistant Professor
4.	Ms.V.Nithya Poorani		Assistant Professor
5.	Mr.B.Reuben		Assistant Professor
6.	Mrs.G.Gopperumdevi		Assistant Professor
7.	Mrs.S.Saranya		Assistant Professor
8.	Ms.K.A.Muthulakshmi		EEE
9.	Dr.B.Prakash Ayyappan	Assistant Professor	
10.	Mr.T.Parthiban	Assistant Professor	
11.	Ms.M.Barkavi	Assistant Professor	
12.	Mrs.G.Sugapriya	CSE	Assistant Professor
13.	Mrs.R.Meena		Assistant Professor

In this regard the above faculty members are requested to receive the appreciation letter and cash award on 22.11.2024 from the Principal's office to motivate and encourage them for their overall performance.

  
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## List of Faculty Members Receiving Appreciation Certificate

S.NO	Staff Name	Department	Designation
1.	Ms.Mahizhini Raci	CIVIL	Assistant Professor
2.	Ms.P.Bowrnila	EEE	Assistant Professor
3.	Mr.C.Santhosh Kannan	EEE	Assistant Professor
4.	Ms.S.Jayapratha	CSE	Assistant Professor
5.	Ms.K.Priyanka	CSE	Assistant Professor
6.	Ms.EL.Thanga Uma	CSE	Assistant Professor
7.	Ms.S.Lavanya Prabha	CSE	Assistant Professor
8.	Mr.S.Venkatachalam	CSE	Assistant Professor
9.	Ms.R.Rajeshwari	MATHS	Assistant Professor
10.	Mrs.R.Usha	MATHS	Assistant Professor
11.	Ms. R.Saratha	PHYSICS	Assistant Professor
12.	Mr.S.Ramesh raja	ENGLISH	Assistant Professor
13.	Ms.P.Alagumathi	ENGLISH	Assistant Professor
14.	Mr .R.Subramaniyan	GENERAL ENGINEERING	Assistant Professor

In this regard the above Faculty members are requested to receive the appreciation letter on 22.11.2024 from the Principal's office to motivate and encourage them for their overall performance.

Cc :

- IQAC Co-ordinator
- All HoDs
- All Faculty Members
- Principal's Office
- Office File

  
**PRINCIPAL**  
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