



SRI BHARATHI

ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)
Kaikkurichi, Pudukkottai -622 303

www.sbec.edu.in

NAAC - AQAR DOCUMENTS



Quality Indicator Frame Work

Criterion – 5

Student Support and Progression

Submitted by

IQAC

Internal Quality Assurance Cell

Sri Bharathi Engineering College for Women



Criteria 5

Student Support and Progression

5.1 – Student Support

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

- A. All of the above
- B. Any 3 of the above
- C. Any 2 of the above
- D. Any 1 of the above
- E. None of the above

RESPONSE: A

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SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai, India)

Kaikkurichi, Pudukkottai – 622 303.

ACADEMIC YEAR (2023-2024) / ODD SEMESTER

ICC Committee Meeting Attendance Report

Date: 21.08.2023

The following members were present in the meeting.

S.No.	Name	Designation	Position	Signature
1.	Dr.K.Ambujam	Teaching Faculty	Chairperson	
2.	Mrs.R.Yogeshwari	Teaching Faculty	Member	
3.	Ms.G.Sugapriya	Teaching Faculty	Member	
4.	Mrs.P.Krishni	Non-Teaching Faculty	Member	
5.	Ms.V.Janani	Non-Teaching Faculty	Member	
6.	Mr.C.Saravanan	Advocate	Member	
7.	Ms.D.Sivagami	Student	Member	
8.	Ms.S.Abirami	Student	Member	
9.	Ms.S.Subathra	Student	Member	

Closing Time: 1.40pm

Principal
21/08/23

Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dt.



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Pudukkottai - Aranthangi Road,
Kaikkurichi, Pudukkottai - 622 303.

Date : 22.08.2023

Minutes of Internal Complaints Committee Meeting

Date/Time: 21.08.2023/1.10 pm

Venue: Seminar Hall-I

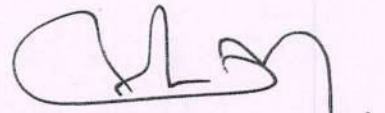
Chairperson: Dr. K. Ambujam

Points Discussed in the Meeting:

1. The chairperson welcomed all the members and briefly highlighted the scope and objectives of the meeting.
2. The chairperson introduced new committee members of Internal Complaints Committee.
3. The committee reviewed the vigilance system for monitoring the movement for the students specially the new comers.
4. The chairperson discussed about the duties and responsibilities of the Internal Complaints committee as per section 4 of All India Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016.
5. The chairperson had a discussion on the availability and sufficiency of CCTV cameras located inside the college campus.
6. No complaints of sexual harassment from any student or women employee of the college from the academic year 2022-23 (Even semester) to till date is noticed and reported by the members so far.
7. The chairperson insisted that the complaints may be received at any time and same should be addressed to the ICC committee members and resolved with appropriate action within five working days.


Chairperson


Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dist.


Principal
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
KAIKKURICHI - 622 303
PUDUKKOTTAI DISTRICT



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Kaikkurichi, Pudukkottai – 622 303.

ACADEMIC YEAR (2023-2024) /EVEN SEMESTER

ICC Committee Meeting Attendance Report

Date: 08.02.2024

The following members were present in the meeting.

S.No.	Name	Designation	Position	Signature
1.	Dr.K.Ambujam	Teaching Faculty	Chairperson	
2.	Mrs.R.Yogeshwari	Teaching Faculty	Member	
3.	Ms.G.Sugapriya	Teaching Faculty	Member	
4.	Mrs.P.Krishni	Non-Teaching Faculty	Member	
5.	Ms.V.Janani	Non-Teaching Faculty	Member	
6.	Mr.C.Saravanan	Advocate	Member	
7.	Ms.D.Sivagami	Student	Member	
8.	Ms.S.Abirami	Student	Member	
9.	Ms.S.Subathra	Student	Member	

Closing Time: 11.45am

Principal
08/02/24

Dr. S.THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dt.



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

Pudukkottai - Aranthangi Road,
Kaikkurichi, Pudukkottai - 622 303.

Minutes of Internal Complaints Committee Meeting

Date : 08.02.2024

Date/Time: 08.02.2024/11.15am

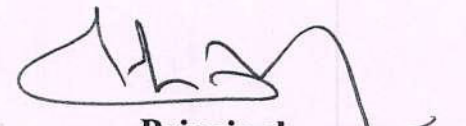
Venue: Seminar Hall-I

Chairperson: Dr.K.Ambujam

Points Discussed in the Meeting:

1. The chairperson welcomed the Internal Complaints Committee members present in the meeting.
2. The chairperson appreciated the efforts of the members and there were no cases relating to sexual harassment in the college.
3. The Chairperson advised to sensitize staff members and students about their rights to have safe and healthy environment.
4. If any issue arises, it has to be curbed at the initial stage itself.
5. No complaints of sexual harassment from any student or women employee of the college from the academic year 2023-24 (Odd semester) to till date is noticed and reported by the members so far.
6. The chairperson insisted that the complaints may be received at any time and same should be addressed to the ICC committee members and resolved with appropriate action within five working days.


Chairperson


Principal
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
KAIKKURICHI - 622 303.
PUDUKKOTTAI DISTRICT


Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
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Kaikkurichi - 622 303, Pudukkottai Dt.



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai, India)

Kaikkurichi, Pudukkottai - 622 303.

The following members were present.

ANTI-RAGGING COMMITTEE MEMBERS

S.No.	Name	Designation	Signature
1.	Dr.S.Thilagavathi	Chairperson	
2.	Dr.A.Vimala Ebenezer	Member	
3.	Mr.N.Uthrapathy	Member	
4.	Mr.C.Stalin	Member	
5.	Dr.S.Saleem	Member	
6.	Mr.S.Arulrajasingam	Member	
7.	Mr.K.Shakespeare	Member	
8.	Ms.S.Sumithra	Member	
9.	Ms.J.Kalandar Seiha	Member	
10.	Me.V.Hema	Member	
11.	Ms.S.Abirami	Member	
12.	Ms.K.Vaishnavi	Member	
13.	Ms.V.Janani	Member	
14.	Mr.A.Krishnamurthy	Others	
15.	Mr.S.Ramesh Raja	Others	
16.	Mrs.EL.Thanga Uma	Others	
17.	Ms.S.Jayapratha	Others	
18.	Mr.P.Jeyachandran	Others	
19.	Mrs.V.Nithya Poorani	Others	

ANTI-RAGGING SQUAD MEMBERS

S.No.	Name	Position	Signature
1.	Dr.S.Thilagavathi	Chairperson	
2.	Mrs.G.Sugapriya	Member	
3.	Mrs.B.Priya	Member	
4.	Ms.P.Dennis Flora	Member	
5.	Mr.S.Ramesh Raja	Member	
6.	Ms.V.Janani	Member	
7.	Mrs.M.Sathya	Others	
8.	Ms.K.A.Muthulakshmi	Others	

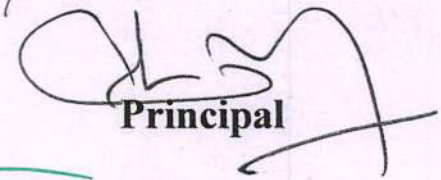
Closing Time: 1.50pm


Dr. S. THILAGAVATHI M.E., Ph.D.,

PRINCIPAL

SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN

Kaikkurichi - 622 303, Pudukkottai Dt.


Principal



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

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Pudukkottai - Aranthangi Road,
Kaikkurichi, Pudukkottai - 622 303.

Date : 16.03.2024

MINUTES OF ANTI-RAGGING COMMITTEE MEETING

Anti ragging committee meeting held on 15.03.2024 at 1.15pm in the Principal's Office of Sri Bharathi Engineering College for Women, Pudukkottai-622303 in the presence of the chairperson Dr. S. Thilagavathi, Principal, Sri Bharathi Engineering College for Women.

Agenda for the meeting:

- Roles of Anti-Ragging committee and Anti-Ragging Squad members
- Display of Anti-Ragging Posters in institution premises
- Anti-Ragging Squad surprise visits
- Awareness about Ragging free campus
- Any other concerns

Points discussed in the meeting:

1. The chairperson welcomed the Anti-Ragging committee members present in the meeting.
2. The chairman felt very happy and congratulated all the members for keeping up a zero level ragging environment in this college campus.
3. Anti-ragging responsibilities, rules and regulation are put up in and around the college area such as Notice Board, Departments, Canteen, Library and Hostels etc.
4. Chairperson instructed hostel warden and all other faculty members to take effective steps to restrict the ragging activities in hostel and college campus.
5. Anti-ragging and Anti-ragging squad members are directed to prevent the ragging in the college bus. The respective in charges are the responsible for their buses.
6. If ragging is occurred, committee members are asked to conduct the meeting and recommend appropriate action to be taken as per the Act of prohibition of ragging in educational institutions to the concerned authorities.
7. The chairperson advised to all the committee members to create peaceful and ragging free atmosphere in the college campus.
8. No untoward incident is noticed and reported by the members so far.
9. The chairperson insisted that the complaints may be received at any time and same should be addressed to the Anti-Ragging committee members and resolved with appropriate action within five working days.


Nodal Officer


Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dt.


Chairperson
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
KAIKKURICHI - 622 303,
PUDUKKOTTAI DISTRICT



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

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Kaikkurichi, Pudukkottai - 622 303

ACADEMIC YEAR (2023-2024) / ODD SEMESTER

The following members were present.

ANTI-RAGGING COMMITTEE MEMBERS

S.No.	Name	Designation	Signature
1.	Dr.S.Thilagavathi	Chairperson	
2.	Dr.A.Vimala Ebnezer	Member	
3.	Mr.N.Uthrapathy	Member	
4.	Mr.C.Stalin	Member	
5.	Dr.S.Saleem	Member	
6.	Mr.S.Arulrajasingam	Member	
7.	Mr.K.Shakespeare	Member	
8.	Ms.S.Sumithra	Member	
9.	Ms.J.Kalandar Seiha	Member	
10.	Me.V.Hema	Member	
11.	Ms.S.Abirami	Member	
12.	Ms.K.Vaishnavi	Member	
13.	Ms.V.Janani	Member	
14.	Mr.A.Krishnamurthy	Others	
15.	Mr.S.Ramesh Raja	Others	
16.	Mrs.EL.Thanga Uma	Others	
17.	Ms.S.Jayapratha	Others	
18.	Mr.P.Jeyachandran	Others	
19.	Mrs.V.Nithya Poorani	Others	

ANTI-RAGGING SQUAD MEMBERS

S.No.	Name	Position	Signature
1.	Dr.S.Thilagavathi	Chairperson	
2.	Mrs.G.Sugapriya	Member	
3.	Mrs.B.Priya	Member	
4.	Ms.P.Dennis Flora	Member	
5.	Mr.S.Ramesh Raja	Member	
6.	Ms.V.Janani	Member	
7.	Mrs.M.Sathya	Others	
8.	Ms.K.A.Muthulakshmi	Others	

Closing Time: 11.30am

Principal

Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dt.



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

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Pudukkottai - Aranthangi Road,
Kaikkurichi, Pudukkottai - 622 303.

MINUTES OF ANTI-RAGGING COMMITTEE MEETING

Date : 12-10-23

Anti ragging committee meeting held on 11.10.2023 at 11.00am in the Principal's Office of Sri Bharathi Engineering College for Women, Pudukkottai-622303 in the presence of the chairperson Dr. S. Thilagavathi, Principal, Sri Bharathi Engineering College for Women.

Agenda for the meeting:


- Introduction of new committee members
- Roles of Anti-Ragging committee and Anti-Ragging Squad members
- Display of Anti-Ragging Posters in institution premises
- Anti-Ragging Squad surprise visits
- Awareness about Ragging free campus
- Any other concerns

Points discussed in the meeting:

1. The chairperson welcomed the Anti-Ragging committee members present in the meeting.
2. The chairperson introduced new committee members of Anti-Ragging and Anti-Ragging Squad.
3. Ragging is strictly forbidden in or outside the college campus. For this purpose the anti-ragging committee has been actively functioning.
4. The chairperson described anti-ragging committee's objectives, as well as the UGC guidelines on anti-ragging mechanisms to be implemented at the college level.
5. The members are directed to prevent the ragging in vulnerable places like college buses, classrooms, lobby, verandahs and hostels, etc., the respective in charges are the responsible for their buses.
6. No complaints of ragging from academic year 2022-23/Even semester to till date is noticed and reported by the members so far.
7. The chairperson insisted that the complaints may be received at any time and same should be addressed to the Anti-Ragging committee members and resolved with appropriate action within five working days.


Nodal Officer


Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai, DL


Chairperson
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
KAIKKURICHI - 622 303,
PUDUKKOTTAI DISTRICT



SRI BHARATHI ENGINEERING COLLEGE FOR WOMEN

(Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai-25)

Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India

Website: www.sbcec.edu.in Email: sribharathiengcollege@gmail.com

GRIEVANCE AND REDRESSAL COMMITTEE ATTENDANCE SHEET

REF: SBECW/GRC/2023-2024/ODD/01

Date: 27/10/2023

SL.NO.	NAME	CATEGORY	SIGNATURE
1.	Dr. Thilagavathi S	Chairperson	
2.	Dr. Ambujam K	Senior Lady Faculty	
3.	Mrs. Sathya M	Senior Lady Faculty	
4.	Mrs. Padmarani R	Senior Lady Faculty	
5.	Ms. Saratha R	Senior Lady Faculty	
6.	Mrs. Yogeshwari R	Senior Lady Faculty	
7.	Ms. Subhashini C	Student	
8.	Ms. Parveen Banu M	Coordinator	
9.	Mr. Venkatachalam M	Member	
10.	Mrs. Yogalakshmi S	Member	
11.	Ms. Janani V	Member	
12.	Mr. Srinivasan P	Member	


Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL

SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai Dt.

**GRIEVANCE AND REDRESSAL COMMITTEE
MEETING MINUTES**

REF: SBECW/GRC/2023-2024/ODD/01

Date: 28/10/2023

The grievance and Redressal meeting was conducted on **27/10/2023 at 01.00 pm in IQAC Cell.**

Following members were present in the meeting:

SL.NO.	NAME	CATEGORY
13.	Dr. Thilagavathi S	Chairperson
14.	Dr. Ambujam K	Senior Lady Faculty
15.	Mrs. Sathya M	Senior Lady Faculty
16.	Mrs. Padmarani R	Senior Lady Faculty
17.	Ms. Saratha R	Senior Lady Faculty
18.	Mrs. Yogeshwari R	Senior Lady Faculty
19.	Ms .Subhashini C	Student
20.	Ms. Parveen Banu M	Coordinator
21.	Mr. Venkatachalam M	Member
22.	Mrs. Yogalakshmi S	Member
23.	Ms. Janani V	Member
24.	Mr. Srinivasan P	Member

Meeting Facilitator: Mrs. Parveen Banu M (Coordinator)


Dr. S. THILAGAVATHI M.E., Ph.D.,
 PRINCIPAL
 SRI BHARATHI ENGINEERING
 COLLEGE FOR WOMEN
 Kaikkurchi - 622 303, Pudukkottai Dt.

Minutes discussed in the meeting were

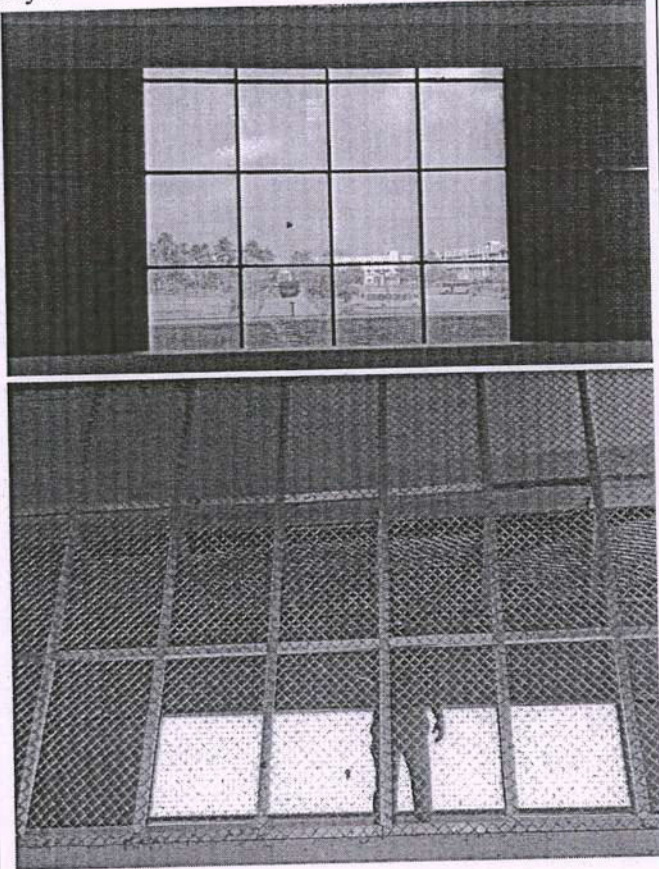
- The facilitator welcomed the committee members and highlighted the importance of addressing and resolving student grievances effectively.
- The minutes of the previous GRC meeting were presented and ensured all the grievances were resolved within the stipulated time period.
- The coordinator addressed the grievances received from students, each grievance was discussed individually, and it was reported that all grievances were resolved within a week.
- The facilitator thanked the committee members for their active participation and valuable contributions to the meeting.




A handwritten signature in green ink, appearing to be 'S. Thilagavathi'.

Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurchi - 622 303, Puducherry Dt.

GRIEVANCES ADDRESSED AND ACTION TAKEN REPORT

SL.NO	GRIEVANCES ADDRESSED	GRIEVANCES RECEIVED DATE	ACTION TAKEN	GRIEVANCES REDRESSAL DATE
2.	<p>Birds are annoying during the class hours.</p> <p>[Received from EEE III students through Online GRC form]</p>	25.10.23	<p>The Grievance was rectified within 4 working days.</p> 	01.11.23


PRINCIPAL
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SRI BHARATHI ENGINEERING
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KAIKKURICHI - 622 303.
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GRIEVANCE AND REDRESSAL COMMITTEE ATTENDANCE SHEET

REF: SBECW/GRC/2023-2024/ODD/02

Date: 29/12/2023

SL.NO.	NAME	CATEGORY	SIGNATURE
1.	Dr. Thilagavathi S	Chairperson	
2.	Dr. Ambujam K	Senior Lady Faculty	
3.	Mrs. Sathya M	Senior Lady Faculty	
4.	Mrs. Padmarani R	Senior Lady Faculty	
5.	Ms. Saratha R	Senior Lady Faculty	
6.	Mrs. Yogeshwari R	Senior Lady Faculty	
7.	Ms .Subhashini C	Student	
8.	Ms. Parveen Banu M	Coordinator	
9.	Mr. Venkatachalam M	Member	
10.	Mrs. Yogalakshmi S	Member	
11.	Ms. Janani V	Member	
12.	Mr. Srinivasan P	Member	

Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
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Kaikkurichi, Pudukkottai, Tamil Nadu – 622 303, India

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GRIEVANCE AND REDRESSAL COMMITTEE

MEETING MINUTES

REF: SBECW/GRC/2023-2024/ODD/02

Date: 02/01/2024

The grievance and Redressal meeting was conducted on **29/12/2023 at 01.00 pm in IQAC Cell.**

Following members were present in the meeting:

SL.NO.	NAME	CATEGORY
1.	Dr. Thilagavathi S	Chairperson
2.	Dr. Ambujam K	Senior Lady Faculty
3.	Mrs. Sathya M	Senior Lady Faculty
4.	Mrs. Padmarani R	Senior Lady Faculty
5.	Ms. Saratha R	Senior Lady Faculty
6.	Mrs. Yogeshwari R	Senior Lady Faculty
7.	Ms .Subhashini C	Student
8.	Ms. Parveen Banu M	Coordinator
9.	Mr. Venkatachalam M	Member
10.	Mrs. Yogalakshmi S	Member
11.	Ms. Janani V	Member
12.	Mr. Srinivasan P	Member

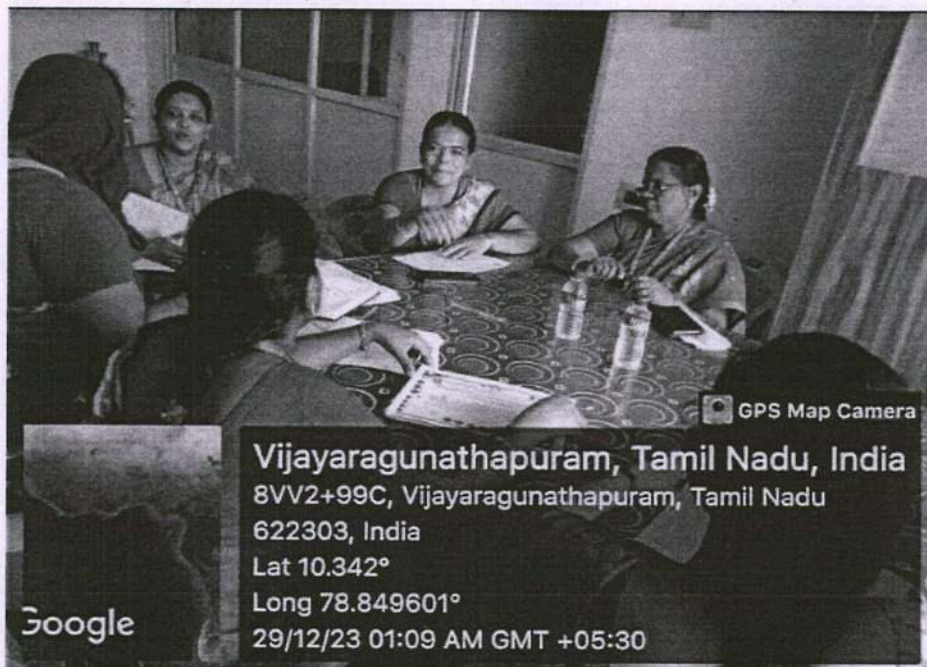
Meeting Facilitator: Mrs. Parveen Banu M (Coordinator)


Dr. S. THILAGAVATHI M.E., Ph.D.,
PRINCIPAL

SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kaikkurichi - 622 303, Pudukkottai DL

Minutes discussed in the meeting were

- The facilitator welcomed the committee members and highlighted the importance of addressing and resolving student grievances effectively.
- The minutes of the previous GRC meeting were presented and ensured all the grievances were resolved within the stipulated time period.
- The coordinator addressed the grievances received from students, each grievance was discussed individually, and it was reported that all grievances were resolved within a week.
- The facilitator thanked the committee members for their active participation and valuable contributions to the meeting.




Dr. S.THILAGAVATHI M.E., Ph.D.,
PRINCIPAL
SRI BHARATHI ENGINEERING
COLLEGE FOR WOMEN
Kalkkurohji - 622 303, Pudukkottai Dt.